

Summer 2023 Driver Education

Dear Future Driver Ed Families,

I hope everyone is staying safe and enjoying the second half of the school year. I have been teaching Driver Education here at Moore Catholic High School since 1998 and I also took my own Driver Education training here in 1985. These last few years have seen the Driver Education program that we had grown so accustomed to turn into one of virtual lecture class instruction and students driving alone in the cars. I'm happy to say that we are resuming our normal live lecture classes with two students together in a car beginning this Summer. Our eight week Summer course runs from Monday, July 3rd through Sunday, August 27th.

What I would like you to do once you've fully read the application and decided to enroll, is to simply print out the last page of the application that will follow this letter, and fill it out completely with parental consent signed. It must be extremely neat and legible, otherwise I may be sending your email invites to register to the wrong address and you may miss out on an early registration number. Please scan it and email it back to me at mooredrivereducation@gmail.com. I will number them as I receive them and issue you a registration number in case we hit a cutoff point where our capacity for the Summer has been reached. I anticipate a very large Summer enrollment due to many schools not running Summer programs, so it will be important to get the application in as soon as possible. Don't be discouraged if your number seems high. We can probably accommodate close to 250 students for the Summer.

PLEASE DO NOT SEND IN ANY MONEY with this application, as it will not be accepted. My plan is to email all applicants in late April to confirm that you are following through with your enrollment. You will then be notified by email to come in and register live here at the school, pay the deposit, pick your driving day and time, and to pick up your calendar, syllabus and textbook. Please provide email addresses for you and your child that are checked regularly. I hope to hear from all of you soon and I look forward to working with you and your child in the Summer. If anyone has any questions regarding the Summer semester, please email me at: mooredrivereducation@gmail.com.

Sincerely,
Dave Niede
Director of Driver Education
Moore Catholic High School

Moore Catholic High School
Driver Education
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(718) 370-4150
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Summer Term 2023

School Year Office Hours: (Office within Library)
Best reachable by email during the Summer.

Summer Semester beginning and end dates:
Monday, July 3rd through Sunday, August 27th.

PARENTS PLEASE CAREFULLY READ ALL INFORMATION AND SIGN YOUR PERMISSION ON THE APPLICATION. NO ADMITTANCE TO PROGRAM WITHOUT IT:

This Driver Education course includes 24 hours of classroom instruction, 6 hours of behind-the-wheel training and 18 hours of observation in the car. All course work is done by certified teachers and conforms to the requirements of the State of New York Dept. of Education and Dept. of Motor Vehicles. It is open to any high school student who is currently enrolled in a diploma or a certificate program or who has graduated from high school. An MV-285 (Trained Driver Certificate) is awarded upon successful completion of the course.

AGE REQUIREMENTS, PERMITS AND DRIVING REGULATIONS: *Important, please read!!!*

The student must be 16 by the first day of the course, but this is a minimum age. *We recommend that a student be as close to their 17th birthday as possible when the course ends.* **NYS LICENSING LAW DOES NOT ALLOW THE SCHEDULING OF A ROAD TEST UNLESS THE STUDENT IS 18, OR HAS HAD A LEARNERS PERMIT FOR OVER 6 MONTHS.** No permit is required to start Driver Education in an approved high school, but one is needed before the midterm of the semester. When Driver Ed. is finished, 17 and 16 year old permit holders may practice with a parent **only if there is a dual brake in the car in New York City.** After passing the road test, 17 year olds may drive; **16 year olds have no driving privileges in NYC and must wait until they turn 17.**

PAYMENTS – TUITION, REFUNDS, TEXTBOOK:

(NO PAYMENTS WILL BE ACCEPTED UNTIL LIVE REGISTRATION) The entire tuition is \$530. A \$265 minimum non-refundable deposit will be required when you appear at LIVE REGISTRATION (see attached letter). Make checks payable to: MOORE DRIVER EDUCATION. The balance payment of \$265 is due by the end of the first week of classes. **NO REFUNDS WILL BE ISSUED AT ANY TIME OR FOR ANY REASON.** Payment is by cash, check or money order. No credit card payments can be accepted. *NOTE: THERE WILL BE A \$30 CHARGE FOR ANY CHECK RETURNED BY THE BANK FOR ANY REASON AND PAYMENT OF ALL MONEY DUE MUST BE MADE IN CASH IMMEDIATELY.*

Textbooks are required for assignments, tests and quizzes, and will be needed for all lecture classes. They will be the student's permanent property and are sold here at a cost of \$30. **Please note that if you already have a textbook from a sibling or a friend PLEASE NOTIFY US OF THIS WHEN YOU SIGN UP since we may need to order more textbooks in advance.**

CONTACTING THE DRIVER ED PROGRAM:

A separate phone number (718) 370-4150 should be used to call us. You may also email us at: mooredrivereducation@gmail.com, which is the method that would likely result in a quicker response. Our program is conducted as an after-school and Summer program, so the office is often unattended. We return all messages, both email and telephone, on the day we return to school. If you call when the office is unattended, you will get an answering machine. Please leave your name and phone number and we will return your calls promptly.

REGISTRATION PROCEDURES:

There will be live registration sessions where parents will pay tuition, pick up all course materials and select their driving day/time slots. Parents will be emailed to come down in small groups based on their registration number and will be called by that same number to select.

Make sure you choose classes which you know you can attend on a regular weekly basis for the entire Summer term. *Sports team members should check their schedules with their coaches before signing up for classes.*

Schedules cannot be changed after the term starts for conflicts with after-school activities, jobs, vacations and personal business. Absences will cause failure and there is no refund for a dropped course.

CLASSES AND TIMES:

DRIVING : Monday through Sunday driving classes are available, 8am through 5pm based on availability at your time of registration. They are 90 minute sessions, once per week, for eight weeks, with two students in the car splitting the time. This is how we get to the six hours required.

CLASSROOM LECTURE: Summer lecture classes are held here at Moore Catholic High School and run twice per week for eight weeks (sixteen total classes). You may select a Monday and Wednesday schedule, or a Tuesday and Thursday schedule. We have classes that begin at: 9:30am, 10:45am, Noon, and 1:15pm. Classes are 75 minutes long.

PARENT PARTICIPATION:

At Moore, we have a program whereby the parent is fully involved in the learning process of his/her teen driver. Frankly, this is the most important part of our program and it is **MANDATORY**. We need parents to watch the Orientation Video with their child at the very beginning of the course, where we explain what Driver Ed is (and what it isn't), the law and your child's driving, Learners Permit and licensing procedures, requirements of our course, etc. We also need parents to watch the Parent Meeting Video at the conclusion of the course, where we explain road test scheduling, what to do with the MV-285, MV-262, etc. We also urge parents to view their child's test grades on a regular basis on Google Classroom. Please don't wait until the end to find out that they have not been satisfactorily completing the work and are failing the course.

IMPORTANT! PLEASE READ! When you register and leave the deposit with your application you will select your driving and lecture classes at that time. Make sure that you choose times that you can attend for *the whole semester*. Changes will be nearly impossible later and attendance is required at **ALL** classes.

MAKEUP POLICY: All driving class makeups are scheduled directly with the driving instructor. If they take place outside of the regular driving day and time slot, they charge \$35 per missed session. All instructors will be full and would be doing those sessions on their off days and will be compensated for their time. Lecture class makeups will be offered on Tuesdays and Thursdays at 2:30pm. The first two are free, each additional carries a \$25 charge.

CLASSES START: Monday, July 3rd.

CLASSES END: Sunday, August 27th.

ORIENTATION MEETING VIDEO: Posted on Sunday, July 2nd on Google Classroom.

FINAL PARENT MEETING VIDEO: Posted on Wednesday, August 23rd on Google Classroom.

YOUR REGISTRATION # IS _____ (for office use only)

Summer 2023

Name _____ (As it appears on Birth Certificate)

Phone Numbers: PARENT CELL# _____

STUDENT CELL# _____

PARENT EMAIL ADDRESS _____

STUDENT EMAIL ADDRESS _____

Address _____ Zip _____

High School _____ DATE OF BIRTH _____

I am the parent/guardian of the student named above and I give my permission for him/her to take the Driver Education Course at Moore Catholic High School. I agree to take part in the Parent Participation portion of this program as a condition for my child taking this course. I fully understand the makeup policies and I also understand that all payments are non-refundable no matter what the reason may be. ONLY sign your consent for this course if you have read the entire application.

PARENT/GUARDIAN SIGNATURE:
